



University of Gastronomic Sciences
Università degli Studi
di Scienze Gastronomiche

Regulations for the Doctoral Thesis

(approved by the Faculty Council of 27/01/2021)



Art. 1 - Introduction

1.1 - Doctoral theses constitute a documentary resource of the University's intellectual and scientific heritage and, in anyway access and consultation is permitted, by safeguarding the regulations of copyright law.

1.2 - Doctoral thesis have a dual function:

- Administrative document - certifies the conclusion of a course of study conducted by the PhD student and as such must be kept in the student's file.
- Scientific publication - documents the student's research work and is in all aspects, comparable to a bibliographic title.

Art. 2 – Scope of Application

2.1 - These Regulations set the guidelines for drafting, presenting and for the discussion of the PhD thesis and related obligations.

Art. 3 – Doctoral thesis

3.1 – The doctoral thesis consists of

- a written dissertation in Italian or English, of a minimum length of about 300,000 characters (spaces included, bibliography excluded) or about 50,000 words (spaces included, bibliography excluded);
or
- a collection of at least three scientific articles (*Research article*, non-review article or short communications in scientific journals indexed by Scopus or Web of Science) in Italian or English, of which at least one published and the other two *submitted* or in preparation, and of which the candidate is first author; this series of articles must be accompanied by an introduction that describes its overall meaning and consistency in relation to the general theme of the project.

Both types of theses must give an account of original research conducted with method certainty, mastery of literature and adequate writing skills from which scientifically relevant results emerge.

Art. 4 – Procedure for the drafting, presentation, and discussion of the PhD thesis

4.1 – By the end of the second year of the PhD program (this means the last day of September, given that the following year starts on 1/10), the PhD student, in agreement with the supervisor and with the support of a written presentation must propose to the Executive Committee, the type of thesis, the preliminary title of his/her research thesis, the objectives and the work plan envisaged for the completion of the thesis itself.



The PhD student must complete the graduation application via the Esse3 portal.

4.2 – During the 3rd year of the course, the PhD Student

- Prepares the thesis.
- updates the Executive Committee on the progress of his/her thesis work according to the methods and terms indicated by the Course Director.

4.3 - Respecting the terms indicated by the Course Director, in the second semester of the third year - precisely, between the months of January and June of the Course, the PhD student defines the title of his/her research thesis and presents a written preliminary result report of his research work to Supervisory committee and the Faculty Council through the Course Director, without prejudice to the right to the extension provided by the Regulations of the Doctoral Course.

4.4 - In the case of a non-positive evaluation of this report by the Supervisory Committee and the Faculty Council the PhD student is only allowed a second possibility of a preliminary report within the deadlines established by the Director of the Doctorate course. A further negative judgment determines the exclusion of the PhD student from the Course.

4.5 - Following a positive evaluation of the above presentation, having heard the PhD student's Supervisor and having consulted the members of the Supervisory Committee, the Director appoints two highly qualified thesis evaluators who could also belong to foreign institutions outside the University.

4.6 –Upon authorization by the Supervisor, following a positive outcome (of which the Supervisor is responsible) of the anti-plagiarism control procedure on the Turnitin system, the PhD student sends the completed thesis to the evaluators. The evaluators and the Tutor send a written analytical judgment on the thesis to the Research Course Director, proposing its admission to the public discussion or proposing its postponement for a period not exceeding 6 months, if they find the need for significant additions or structural corrections.

After this period, the thesis is in any case admitted to discussion, accompanied by a new written opinion of the same evaluators, written after the additions or corrections that may have occurred.

On the basis of the assessments received, the Director of the PhD course approves the thesis application. The public discussion before the Commission must take place within the following 3 months from the final approval of the application.

4.7 - The doctoral thesis which is accompanied by a short summary (about 1500 words, 9000 characters), written in Italian or English and a report of the PhD student that describes the activities carried out during the Doctorate and about any publications made must be attached. Having consulted with the Course Director and the Faculty Council, the public discussion takes place before a Commission



appointed by the Rector which is made up of three members chosen from professors and tenured researchers, who could also belong to non-Italian universities. The Commission may be integrated by no more than two experts belonging to public and private research structures, including foreign ones, on the proposal of the Faculty Council. The public discussion takes place within 90 days from the rectoral decree of appointment of the Commission.

4.8 - At the end of the discussion, the thesis is approved or rejected, with justified written collegial judgment, according to the following evaluation scale:

- ✓ insufficient
- ✓ sufficient
- ✓ good
- ✓ very good
- ✓ excellent
- ✓ excellent with honors

4.9 - In the case of approval, the Commission grants the title of PhD, abbreviated as "Dott.Ric." or "Ph.D.".

Art. 5 –Submission of the doctoral thesis

5.1 --The PhD thesis must be delivered by the PhD student to the Commission at least 30 days before the date set for the discussion according to the following methods:

- a. Electronic format: online upload of the doctoral thesis in a single *file* (including the cover of the thesis volume) in digital *PDF* format.
- b. submission of the doctoral thesis in white standard A4 format, suitably hardbound, having the following structure:
 - cover
 - title page
 - thesis main body
 - thesis appendices if any
 - summary index

5.2 –At the same time as submitting the PhD thesis, the candidate must upload an abstract of the PhD thesis online, in Italian or in English.

Art. 6 - Thesis archiving at the University Library



6.1 - The University Library guarantees the conservation and consultation of the University's Doctoral research thesis, in full text or with partial visualization of the content of the same through the *abstract* only.

6.2 - The University will make arrangements for the mandatory transmission of the Doctoral thesis to the National Libraries of Rome and Florence and to the newly established the ministerial Doctoral thesis database deposit.

Art. 7 - Procedures for the authorization of the computerized publication of Doctoral theses

7.1 - The PhD student expresses his / her will to authorize the consultation of the research thesis completed, during the online compilation of the thesis application.

Art. 8 - Transitional and final rules

8.1 - These regulations shall come into force on the day following that of their approval.

8.2 - The regulation is published on the university web page which dedicated to the regulations.

8.3 - For all that is not explicitly stated and not foreseen in this regulation, reference is made to the applicable legislation.